

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, October 17, 2018
The Utility Board met at the City Utilities Business Office

Dale Gardner called the meeting to order.

Board Members Present:

Dale Gardner
Michael Singleton
Phillip King

Phillip Starkey and Brian Bess were absent

Others present:

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| Les Day | Facility Manager |
| Gina Jenkins | Office Manager |
| Geoff Wesling | Utilities Attorney |
| Michael Pavey | Mayor |
| Bob Bridges | City Councilman |
| Brian Conner | City Councilman |

Phil King motioned to approve the minutes from the September 19, 2018 meeting. Butch Singleton seconded the motion. The motion carried.

During the Superintendent's report, Les updated everyone on the valve replacement program. Les said that there were 8 valves replaced in September.
There was a water leak at East 10th Street that had been repaired in September.

Les then informed everyone that hydrant flushing will begin on Sunday, October 21, 2018.

During the Office Manager's report, Gina Jenkins told everyone that she had transferred \$100,000 from water operating to water depreciation. Also, she transferred \$75,000 from wastewater operating to wastewater depreciation.

There was a discussion on a customer concern for the property at 1337 S. Baker Street owned by Richard Wright. The owner stated that the service had high consumption. There are concerns from Les Day and the board members that before this account was re-opened it was showing no consumption and then jumped to a high consumption. Les will investigate this situation further before giving an adjustment.

First on the agenda for new business was a discussion on the move to the new City Center. Gina stated that the current City Utilities' business hours are 8 a.m. to 4:30 p.m. She requested that the hours be changed to match the other City employees' hours. The board members and Mayor Pavey agreed to allow the hours to be changed to 8 a.m. to 4 p.m.

Also, currently City Utilities' employees do not get Presidents Day off as a holiday. They receive birthdays off instead. Gina asked to have the City Utilities employees get Presidents Day off with the City's employees and not birthdays. The board members agreed to allow this change.

Next was a discussion concerning Shannon Cox's salary. Gina told the board members that she has been very pleased with Shannon's performance since she has been with City Utilities. Gina had given Shannon an evaluation and told the board that she had all high marks. Gina asked the board to give Shannon a raise beginning January 1, 2019. After the discussion, the board members agreed to give Shannon a \$2.00 raise per hour. This would allow her salary to be more in line with the other City office employees. Butch Singleton motioned to approve Shannon's raise. Phil King seconded the motion. The motion carried.

Les told the board members that he had hired a new employee to fill the open position at the Wastewater plant. The new employee, Nathan Gosnell, had been working part time for the Street Department for the summer and Les said that members of the Street Department.

Geoff Wesling gave the board members Resolution 2018-1, amending 52.17 of the City Ordinance. This resolution changes the disconnect fee for non-paying customers from \$30.00 to \$75.00. The board members agreed to the changes and signed the Resolution.

Gina asked everyone if they had reviewed the information from The National League of Cities for the water and sewer line protection coverage. The board members agreed to move forward but more information is needed before it is implemented.

Gina told the board about an item not known in advance. Kenny Corn on West 1st Street had requested to be hooked into city water because his well was contaminated. City Utilities' employees completed the hook up in July 2018. Mr. Corn agreed to make monthly payments on his installation and inspection fees which totaled \$925.00. To date, Mr. Corn has not made any payment toward these fees. The board told Gina to send Mr. Corn a notice to make a payment and if payment is not made, shut off his service.

Phil King checked claims for the month. Phil motioned to approve the claims. Butch Singleton seconded the motion. The motion carried.

Phil King motioned to adjourn. Butch Singleton seconded the motion. The motion carried.

The next regularly scheduled meeting will be Wednesday, November 21, 2018 at 5 p.m. at the City Utilities Business office.

There being no further business, the meeting was adjourned.